



Viadrina International Affairs
Große Scharrnstraße 59
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Germany

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North and Latin America Programs
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PROMOS Application Form

for Summer Semester 2025

PROMOS - Program to increase student mobility in german universities

Visiting institution information

Complete name of the visiting institution	Country
Estimated starting date (dd/mm/yyyy)	Estimated ending date (dd/mm/yyyy)
Note: Funding is only granted for a maximum of 4 months within the semester. Have you received a PROMOS Scholarship in the past? <input type="radio"/> Yes <input type="radio"/> No	

Student information

Full name	Gender
	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Diverse
Date and place of birth	citizenship

Email (private)	Email (University)
Matriculation number	Phone
Studies (Degree program)	Degree
	<input type="radio"/> Bachelor <input type="radio"/> Master <input type="radio"/> States Exams Grade point average: _____ Bachelor grade (if applicable): _____

Financial information

Account holder	
Banking institution	
IBAN	
BIC	

Financial aid

BAföG	...€/Month
Scholarships	...€/Month
Intenship compensation	...€/Month

Please attach the following documents to your application

- Letter of Motivation; please mention the reasons for your application for a PROMOS Scholarship.
- Enrollment confirmation from the partner university; can be submitted at a later point.
- If you wish to complete your Master thesis abroad, please include the following:
 - a confirmation of the thesis assignment,
 - a confirmation from a supervisor abroad,
 - an assessment from your supervisor at the Viadrina,
 - a timetable
- Transcript of Records.
- Certificate of enrollment.
- Proof of language proficiency.
- Copy of I.D. or Passport.
- If applicable; notifications of diverse grants / BAföG notification.
- Bachelor Degree Certificate; only applies for master students.

I hereby confirm that the information provided is accurate, correct and complete and that the documents submitted along with this application form are genuine.

Date

Signature

Note: the Career Center is responsible for applications for internships funding. Please contact the Career Center for further information.

Please submit this application form together with all relevant documents **in one PDF** by email to Outgoing@europa-uni.de by December 4th, 11:59 p.m.

Incomplete applications or applications past the deadline will not be considered!